

**ST. MARYS COUNTY
BOARD OF COUNTY COMMISSIONERS MEETING
CHESEAPEAKE BUILDING
Tuesday, March 10, 2009**

Present: Commissioner President Francis Jack Russell
Commissioner Kenneth R. Dement
Commissioner Lawrence D. Jarboe
Commissioner Thomas A. Mattingly, Sr.
Commissioner Daniel H. Raley
John Savich, County Administrator
Betty Jean Pasko, Sr. Administrative Coordinator (Recorder)

CALL TO ORDER

Commissioner President Russell called the meeting to order at 9:00 AM.

CHANGES TO AGENDA

Commissioner Russell noted DECDs *Celebrate 375 Update* presentation has been rescheduled to next weeks BOCC meeting, March 17, 2009.

APPROVAL OF CHECK REGISTER

Commissioner Jarboe moved, seconded by Commissioner Dement, to authorize the Commissioner President to sign the Check Register for checks dated March 10, 2009, as presented, and to release for payment the \$9,660 check which was placed on hold February 10th pending further information. Motion carried 5-0.

APPROVAL OF MINUTES

Commissioner Raley moved, seconded by Commissioner Jarboe, to adopt the minutes of the Commissioners meeting of Tuesday, March 3, 2009, as submitted. Motion carried 5-0.

PROCLAMATION: WOMENS HISTORY MONTH

A proclamation recognizing March as Womens History Month was presented to Cynthia Brown, Community Services Div. Mgr., Dept. of Human Services and Kathleen Werner, Commission for Women Chairperson.

DEPT. OF HUMAN RESOURCES: EMPLOYEE LENGTH OF SERVICE AWARDS

Present: Sue Sabo, Director
June Robrecht, Deputy Director

The following employees were recognized for years of service milestones:

30 Years of Service: Arthur C. Shepherd

25 Years of Service: Joy Farrell, Cynthia A. Phillips, Theresa M. Mayor,
Helen T. Nolan

20 Years of Service: Roger L. Oliver, Lucy M. Erskine, John E. Payne,
David M. Guyther, Thomas L. Biscoe, Lucy L. Hammett, Deborah L. Milam,
Deborah L. Diedrich, Jeffrey L. Kreps, Delores M. Gray, Jane M. Thompson,
Jennie S. Page, Gladys M. Duckett, Catherine C. Hill, Melanie G. Guy,
Joseph L. Bridgett, David M. Oliver, Phylis A. Knott

15 Years of Service: James F. A. Fowler, Francis P. Arnold, Francis L. Bowles,
Dennis L. Wolcott

10 Years of Service: David L. Corcoran, David M. Yingling, James C. Farren,
Dena L. Bell, Kelly J. Crosby, Nettie T. Harold, John J. Groeger,
Mark D. Howard, James R. Molitor, Howard G. Kennedy, Sr., Mark S. Miller,
Mary C. Bell, Robert A. Bailey, Valerie A. Hayden, Ralph J. Butler,
Larry S. Johnson, Jennifer L. Copsey, Douglas S. Mills, Lorna J. Cudmore

**ST. MARYS COUNTY PUBLIC SCHOOLS: GEORGE CRAGGS HOPKINS, JR.,
ARTS ENDOWMENT SCHOLARSHIP PRESENTATION**

Present: Lynne Morgan Smoot, Supervisor of Instruction for Fine Arts

Visual arts students representing Chopticon, Great Mills, and Leonardtown High Schools presented and described one piece of artwork from their portfolio submitted for the scholarship. Commendations were presented to the students by the Board of County Commissioners.

Scholarship Applicants: Lauren Diggs, Colin Donnelly, Clare Duff, Melanie Dyson,
Heather Hoffman, Amanda Kemp, Amber Miedzinski, Shaina Milby, Mayowa Ojo,
Rachael Platt, Katie Rudowsky, Rebecca Whitley

COUNTY ADMINISTRATOR

1. Draft Agendas for March 17 and 24, 2009
2. **St. Marys County Circuit Court** (*Hon. Michael Stamm, Judge; Pete Cucinotta, Coord., Drug Court Programs; and Bill Tench, Circuit Court*)

Commissioner Dement moved, seconded by Commissioner Mattingly, to accept the grant application from the Office of Problem-Solving Courts in the amount of \$164,015, on behalf of the Circuit Court Juvenile Drug Court Program. Motion carried 5-0.

Commissioner Dement moved, seconded by Commissioner Mattingly, to accept the grant application from the Office of Problem-Solving Courts in the amount of \$80,459, on behalf of the Circuit Court Adult Drug Court Program. Motion carried 5-0.

3. **Dept. of Public Safety** (*Dave Zylak, Director*)

Commissioner Jarboe moved, seconded by Commissioner Dement, to approve and authorize the Commissioner President to sign the Budget Amendment in the amount of \$106,993, closing out the SAFER Grant Project US0979 and increasing the Supplemental Reserve Revenue and Expenditure accounts. Motion carried 5-0.

4. **Dept. of Public Works and Transportation and Dept. of Economic and Community Development**
(*George Erichsen, P.E., Director, DPW&T; and Hans Welch, DECD*)

Commissioner Raley moved, seconded by Commissioner Dement, to approve and authorize the Commissioner President to sign the Budget Amendment reducing the Maryland Historical Trust House Restoration Project PF0801, Lexington Manor, and returning \$101,617 to the FIN09 Capital Reserve as proposed by staff. Motion carried 5-0.

5. **Dept. of Public Works and Transportation** (*George Erichsen, P.E., Director*)

Commissioner Raley moved, seconded by Commissioner Dement, to approve and authorize the Commissioner President to sign the six Public Works Agreement Addenda, as listed on Mr. George Erichsens memo dated February 25, 2009. Motion carried 5-0.

Motion pertains specifically to the following:

- A. *Forrest Farm Subdivision, Section 3, Phase 7, located in the 3rd Election District with an Expiration Date of February 1, 2010.*

- B. *Farm Subdivision, Section 3, Phase 8, located in the 3rd Election District with an Expiration Date of February 1, 2010.*
- C. *Cecils Mill Subdivision, Section 1, located in the 8th Election District with an Expiration Date of April 1, 2010.*
- D. *Cecils Mill Subdivision located in the 8th Election District with an Expiration Date of March 1, 2010.*
- E. *Dahlia Park of Wildewood Subdivision, Phase 2, located in the 8th Election District with an Expiration Date of June 1, 2009.*
- F. *Gardiners Place Subdivision, Section 1, located in the 8th Election District with an Expiration Date of January 1, 2010.*

OFFICE OF THE SHERIFF: DETENTION CENTER STATUS REPORT

Present: Sheriff Timothy Cameron

The Detention Center Expansion/Renovation Request for Qualifications/Proposals was issued on February 9, 2009. Sealed offers will be received until 4:00 p.m. on March 27th, 2009. Procurement has received 155 requests for this solicitation. An amendment to the solicitation has been issued and the facility will be conducting site visits on Thursday, March 12th and Monday, March 16th.

The St. Marys County Detention Expansion Project timeline for Phase I Minimum Security Addition has been revised:

Award Architect / Engineer May, 2009

Complete Design March, 2010

Award Construction Contract May, 2010

Completion Date July, 2011

Upcoming Maryland General Assembly capital budget hearings for local jails and detention centers have been scheduled for March 19, 2009 (House Appropriations Committee), and March 23, 2009 (Senate Budget and Taxation Committee).

Last year, the legislature approved Senate Bill 150 to assist in the design of Phase I, in the amount of \$698,000, which is a 50% match by the County.

This year, Governor OMalley's proposed Capital Budget for Fiscal Year 2010, as recommended by the Department of Budget and Management for Local Jails, is recommending a grant for Phase I Minimum Security Addition in the amount of \$5,514,000.

The St. Marys County Detention Expansion Project is being assessed to ensure compliance with historic preservation laws and regulations.

An Appropriations Request Form for Green Building Construction (FY 2010) has been submitted to the Office of Congressman Hoyer. Leadership Environmental and Energy

Design (LEED) standard design principles for developing high-performance, sustainable buildings and conservation-friendly facilities will be incorporated.

Communications have continued with the Town of Leonardtown regarding flow management, EDUs (Equivalint Dwelling Units), and green building design. Another public meeting with the Leonardtown Town Council is being planned.

Sheriff Cameron said the expanded facility will be safer and designed to accommodate growth over the next 15 to 20 years. He also emphasized the importance of an organizational phylosopy focused on reducing inmate population; e.g., the importance of human services programs and breaking the cycle of inmates unprepared to reintegrate into the community and workplace.

The current facility is designed to accommodate 230 inmates. The Phase 1 Minimum Security Addition is designed to add five 56 bed dormitory housing units, increasing capacity by 280.

**DEPT. OF LAND USE AND GROWTH MANAGEMENT (LUGM):
ANNUAL REPORT ON SCHOOL CAPACITY**

Present: Phil Shire, Acting Director, LU&GM
Dave Chapman, Planner III, LU&GM
Kimberly Howe, St. Marys County Public Schools

Mr. Shire highlighted capacity data presented on Pages A-1 through A-5 of the report. Page A-1 compares the current full time equivalent number with school capacity for Elementary, Middle, and High Schools. Additionally, pages A-2 and A-3 provides capacity data by Service Areas including state capacity and available dwelling unit capacity data. St. Andrews Church Road serves as the Elementary School Northern/Southern Service Area boundary. Page A-4 School Seat Allocations and Remaining Capacity provides data relative to the number of approved subdivisions (as of January 14). Page A-5 compares current enrollments with last years figures.

Mr. Shire reported that the largest number of over capacity is with Elementary Schools in the Northern Service Area. There are 306 available seats left (available student capacity at 107% SRC State Rated Capacity as of September 2008).

Commissioner Raley moved, seconded by Commissioner Mattingly, that the Board of County Commissioners accept the Annual Report on School Capacity and to direct the Department of Land Use and Growth Management to use the school capacities reported therein for the determination of Adequate Public Facilities required for the approval of residential subdivisions or site plans in St. Marys County. Motion carried 5-0.

**DEPT. OF HUMAN RESOURCES: APPROVAL OF ELIGIBILITY LISTS FOR
FIRE/RESCUE LENGTH OF SERVICE AWARDS**

Present: Sue Sabo, Director
Karen Gates, Benefits Coordinator

Ms. Sabo and Ms. Gates presented eligibility lists for the St. Marys County Fire, Rescue Squads, and Advanced Life Support Departments for those who qualified for the Length of Service Awards Program (LOSAP) service credit in 2008.

Commissioner Dement moved, seconded by Commissioner Raley, to approve and sign each of the annual Length of Service (LOSAP) Eligibility Lists as presented by staff. Motion carried 4-0, 1 abstention (Commissioner Mattingly).

COMMISSIONERS TIME

The Commissioners highlighted upcoming events, events attended over the past week and personal interest items.

MOTION TO ADJOURN

Commissioner Dement moved, seconded by Commissioner Raley, to adjourn the BOCC meeting of March 10, 2009. Motion carried 5-0.

Minutes Approved by the Board of County Commissioners on _____

Betty Jean Pasko, Sr. Admin. Coordinator (Recorder)